

JOB TITLE: Diocesan School Adjustment Counselor

DEPARTMENT: Catholic Schools Office

SUMMARY:

The Diocesan School Adjustment Counselor will work with the Catholic Schools Office and all elementary Catholic school communities within the Diocese of Fall River to create a healthy and productive environment for all students.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Collaborating with other staff members.
- Facilitating crisis intervention and prevention programs.
- Communicating with teachers, parents and administrators about a student's progress regularly.
- Building non-judgmental relationships based on trust and respect.
- Providing feedback to classroom teachers, at their request, regarding a student's academic and/or behavioral concerns, if needed.
- Helping School Administrators plan and carry out school-related programs and events.
- Helping students talk about their feelings and think about their choices.
- Mediating and improving relationships between students, parents, and teachers.
- Referring students to other support services and mental health professionals as needed.
- Any other duties as prescribed by the Superintendent.

QUALIFICATIONS

- Understanding and commitment to the teachings and mission of the Catholic Church
- Master's degree in school counseling.
- 2+ years of experience as a school counselor.
- Good communication and interpersonal skills.
- Working knowledge of counseling models, methods, and resources.
- Ability to identify and respond to students' needs.
- Excellent listening and problem-solving skills.
- Must be patient and compassionate.
- High level of integrity.
- Proficient IT skills to access, maintain and update student records.

PHYSICAL PERFORMANCE ELEMENTS

- This position is a remote position that requires daily travel within the diocese.

- Weekend and evening work hours may be required.
- This is a grant-funded position.
- This is a 10-month position based on the established diocesan school calendar each year.

The Diocese of Fall River offers a competitive compensation program and a comprehensive employee benefits package, including a generous paid time off policy.

Candidates should submit a letter of interest and resume to:

Daniel Roy, Superintendent droy@catholicsa.org
Catholic Schools Office
373 Elsbree Street
Fall River, MA 02720

If contacted for an interview, candidates will also be asked to submit letters of reference, and other application paperwork, and — if offered a position — candidates will need to successfully complete a Criminal Background Check including fingerprinting.