



ALL SAINTS CATHOLIC SCHOOL

Grade 3 Classroom Teacher

Our Mission

All Saints Catholic School provides a quality Catholic education in a safe environment where Jesus Christ is the model for the spiritual, academic, and personal growth of each unique student.

Position Overview

All Saints Catholic School is seeking a dedicated and enthusiastic Grade 3 Classroom Teacher. The successful candidate will be responsible for teaching all core subject areas to Grade 3 students while fostering academic achievement, personal growth, and Catholic values. The Grade 3 Teacher reports directly to the Principal and is responsible for creating a positive, engaging, and faith-filled learning environment that supports student success.

Qualifications

Required

- Bachelor's Degree
- Commitment to supporting the mission and values of Catholic education
- Strong communication and collaboration skills
- Familiarity with educational technology and technology integration in the classroom

Preferred

- Massachusetts teacher certification/licensure
- Academic preparation or experience teaching at the elementary level, particularly Grade 3
- Demonstrated commitment to academic excellence and teamwork

Primary Responsibilities

Instruction and Curriculum

- Plan, prepare, and deliver engaging lessons that promote active learning
- Develop lesson plans and assessments aligned with school standards and procedures
- Establish clear learning objectives for all instructional activities
- Differentiate instruction to meet diverse student needs
- Utilize technology effectively to enhance learning
- Provide a variety of instructional materials and resources

Student Learning and Assessment

- Monitor and evaluate student progress and performance
- Assign and grade classwork, homework, projects, and assessments
- Provide timely feedback to students and families

- Adjust instructional strategies based on assessment data
- Maintain accurate student records and progress reports

Classroom Management

- Create and maintain a positive, orderly classroom environment
- Establish and enforce classroom rules and expectations
- Maintain discipline in accordance with school policies and procedures
- Prepare the classroom for daily instructional activities

Communication and Collaboration

- Communicate regularly with students, parents, and colleagues regarding student progress and needs
- Participate in faculty, department, school, and parent meetings
- Work collaboratively with school staff to support student success

Additional Responsibilities

- Foster positive relationships with students from diverse cultural, economic, and learning backgrounds
- Encourage parent and community involvement
- Respond promptly to phone calls and emails
- Participate in professional development opportunities
- Support extracurricular activities, clubs, athletics, and school events as assigned
- Perform other duties as assigned by the Principal

Application Process

Interested candidates should submit:

- Letter of Interest
- Resume

Send application materials to:

Sharon Sampson

Catholic Schools Office

Email: ssampson@catholicsa.org

Interview and Hiring Requirements

Candidates selected for an interview will be asked to provide:

- Four letters of reference

Candidates offered employment must also:

- Provide certification from their Pastor or Priest verifying an active and appropriate faith life
- Successfully complete all diocesan-required background checks, including fingerprinting
- Complete required diocesan safety training