

## **Anticipated Faculty Opening - Full-time Director of High School Guidance**

Bishop Feehan High School

Job Title: Anticipated: Director of High School Guidance

Start Date: August 2023

Contract: 190 days (summer flexibility)

Bishop Feehan is a highly successful, regional, proudly Catholic high school, grades 9-12. We are full, with an enrollment of nearly 1,100 students from Massachusetts, Connecticut, and Rhode Island. Our school is filled with an incredibly strong school spirit. Our students are pleasant, respectful, and successful, and our culture is one of hospitality, spirituality, and integrity.

If this setting sounds appealing to you, and if you can respond in kind with similar enthusiasm, we are looking for you to fill the anticipated position of Director of Guidance.

The Director of Guidance provides leadership to a team of counselors serving our students, 100% percent of whom achieve college and university acceptance.

As leader, the Director will be able to inspire excellence, by:

- Taking every opportunity to get the counseling team thinking about common ideals and working together in the pursuit of our mission.
- Taking every opportunity to improve relationships--schools improve when relationships improve.
- Making a studied effort to be helpful in relations with every staffer, parent, and student.
- Dealing considerately with every proposal, have patience--be or become acknowledged as an effective listener.

Bishop Feehan is seeking to expand our student and parent support services. This will be a real opportunity to make what is great about student counseling at Bishop Feehan even better. The Head of Guidance works directly with the counselors to innovate, celebrate, and communicate the full range of student services at Feehan. Our Head of Guidance will understand that her or his chosen mood of authentic, high-energy optimism will fuel our spirits, our confidence, and our passion for excellence. He or she also works directly with a reduced caseload of students, as the primary academic advisor for students. The goal is to assist students in intellectual, social, and personal growth by helping them make informed and individually appropriate social, educational, and vocational choices.

**Required:**

- **Active faith life: Ability to support the Mission of a diocesan Catholic high school**
- M.Ed. Counseling is required.
- Experience with high school students is required.
- Proficiency in common Microsoft Office and Google Office Suite apps.
- Knowledge of Naviance is strongly preferred.
- Must possess or attain and then maintain proper certification with MA DESE Licensure School Counselor 9-12.

**Strongly Preferred:** Minimum three years teaching full-time.

Candidates should submit a letter of interest and resume to: Mrs. Kimberley Fowler, Administrative Assistant to the Vice Principal of Academics,

via E-mail: [kfowler@bishopfeehan.com](mailto:kfowler@bishopfeehan.com), or Fax 508-226-7696.

If contacted for an interview, candidates will also be asked to submit three references, and should be able to document/confirm active participation in a faith community.

Bishop Feehan is a diocesan Catholic high school that pursues excellence in Sanctity, Scholarship, and Sportsmanship. We are a college preparatory exam school with a full enrollment and waiting list. 100% of our students are accepted into college and university. We are also a school of deep school spirit, community, and service. As we do for our students, we have high expectations for our teachers. We support them with numerous professional development offerings at no cost, best in practice PLCs, a generous 403b plan, and aggressive tuition reimbursement for teachers pursuing advanced degrees.

Bishop Feehan High School values and seeks diversity within its school organization. Diversity is the inclusion and acceptance of diverse backgrounds, experiences, and talents that help to ensure that staff reflect those whom they seek to educate.