



Loving to learn and learning to grow at... St. Mary's Catholic School

330 Pratt St. Mansfield, Massachusetts 02048-1581

Tel: 508-339-4800

Email: info@stmarymansschool.org

Fax: 508-337-2063

Web: www.stmarymansschool.org

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**St. Mary's Catholic School
Part-Time School Nurse Position**

St. Mary's Catholic School, located in Mansfield, MA is seeking a part-time school nurse to job share with the current school nurse. We are seeking a candidate who can commit to three days per week (days to be determined by the candidate).

Candidates must have a Bachelor's Degree and must be a Registered Nurse in the state of Massachusetts. Candidates must possess current CPR/AED certification and experience in a school or pediatric setting is preferred. Familiarity with technology is essential. Candidates should be committed to team collaboration, and must also be able to support the mission of a Catholic school.

Job Title: Part-Time School Nurse

Job Summary: To provide medical care and assistance to students, creating a safe and welcoming environment in the health office and supporting the overall health and well-being of students at St. Mary's. Work is performed under the supervision of the Principal and in conjunction with the current school nurse.

Duties may include but are not limited to the following:

- Provide first aid and emergency care to students.
- Administer medications to students as prescribed and maintain accurate records.
- Manage and implement care plans for students with chronic health conditions.
- Maintain immunization records and ensure compliance with state health regulations.
- Implement infection control measures and monitor for communicable diseases.
- Interact and communicate with children in a calm, kind, and nurturing manner.
- Communicate effectively and respectfully with parents and staff regarding student health concerns and recommendations.
- Assist in developing and implementing school health policies.
- Maintain accurate health records and documentation.
- Promote health education among students, staff, and families.
- Develop and conduct training sessions to educate staff on how to use health-related tools and systems effectively.
- Demonstrate strong communication and interpersonal skills.
- Demonstrate the ability to work independently and as part of a team.
- Be professional and discrete in handling confidential information.
- Participate in appropriate professional activities.
- Other duties as assigned.

Candidates should submit a letter of interest and resume to: Matthew Bourque, Principal, via E-mail mbourque@stmarymansschool.org.