

3rd Grade Teacher – Job Description

The Third grade teacher is responsible for creating a favorable and friendly environment that will assist in better learning and personal development by establishing a rapport with students. The 3rd grade teacher is responsible for motivating and encouraging the students to develop their skills and knowledge to create a basic foundation for future learning.

Responsibilities include:

- To teach students to gain knowledge and techniques to develop their reading and writing skills, to help students understand the basic concepts of mathematics and science, to teach social studies, and reading through established techniques and by adhering to the rules and regulations of the educational institute
- Maintain high professional standards consistent with the mission of the school and the teachings of the Catholic Church
- Lead students in daily prayer and actively participate and supervise students during religious services and activities

- To develop the course curriculum and make suggestions to modify it so that it will help the students to understand the subjects in a better way and introduce new learning techniques

- To utilize and develop lesson plans and instructional materials by organizing various activities like quizzes, competitions, group discussions, etc.
- To make the lesson plans interesting and in engaging to optimize the use of class time.
- To make sure that the students follow discipline and that their behavior assists in achieving the functional learning environment essential for better understanding.
- To identify the student's individual needs, communicate it to the parents, and help them in resolving learning problems and sorting out personal issues

The teacher ensures effective execution of various educational activities, maintains the attendance records of the students, constantly monitors and tracks the progress of the class students, makes requisitions for various instructional aids, and participates in developing the course curriculum to address the students' requirements. The teacher actively participates in interactions with the parents during meetings to provide a detailed information on their child's progress

Essential Skills

If you have talent for teaching, have an ability to strike a chord with the children, and enjoy being in their company, then you are on the right path for ensuring success. A great deal of patience is required to handle the students in the third grade, as it is one of the basic steps to mold and groom them to be better individuals. You must be able to motivate and inspire students and should be able to create a friendly learning environment. The first grade teacher should be a good observer, self-disciplined, a creative thinker, and must be able to present themselves as a role model.

Educational Background

A bachelor's degree from an accredited college or university.

Candidates should submit a letter of interest and resume to: Beth Mahoney, Principal, via E-mail bmahoney@saintstanislaus.com

If contacted for an interview, candidates will also be asked to submit letters of reference, and — if offered a position — candidates will need to supply a Pastor's or Priest's certification of an active and appropriate faith life and successfully complete a Criminal Background Check including fingerprinting.

References should speak to the candidate's ability to be a dynamic educator with leadership potential; his/her eagerness and enthusiasm in working effectively with capable young people at this level; and to his or her ability to work collaboratively with adult colleagues.